

Neighborhood Planning Advisory Committee

SECTOR OPEN HOUSE SUBCOMMITTEE REPORT

(SEPTEMBER 15TH, 2009)

SUBCOMMITTEE MEETING(S), TOPICS AND ATTENDEES

A conference call was scheduled on (August 20th 2009) to discuss the NPAC/Planning Commission 2nd Sector Open House Meetings. On the call were NPAC members Boaz Ashkenazy, Josh Brower, City of Seattle David Goldberg and Planning Commission Staff, Barb Wilson.

The Sector Open House Subcommittee met on (September 8th 2009) to discuss the NPAC/Planning Commission 2nd Sector Open House Meetings. In attendance were NPAC members Boaz Ashkenazy, Sharon Meeks, Heidi Oien, Dennis Saxman, Kay Knapton, Josh Brower, City of Seattle David Goldberg and Planning Commission Staff, Barb Wilson.

A conference call was scheduled on (September 11th 2009) to discuss the NPAC/Planning Commission 2nd Sector Open House Meetings. On the call were NPAC members Boaz Ashkenazy, Irene Wall, Cindy Barker, and City of Seattle David Goldberg.

SUMMARY OF SUBCOMMITTEE DISCUSSION

Subcommittee members met to discuss the goals and strategy for the 2nd Sector Open Houses. It was important for the subcommittee to identify specific goals for the 2nd Open House in order to insure that NPAC and Planning Commission resources were well distributed. There was a desire to adhere to the ordinance which stated that these meetings were for the "purpose of reviewing the information, discussing gaps in information, and again identifying key neighborhood issues", but also to not just repeat the exact structure of the 1st Sector Open House meetings. The majority of the subcommittee members agreed on the goals of identifying and prioritizing the neighborhood themes identified in the first meeting. Members also thought that it was important to give the neighborhood participants an opportunity to discuss the A&A matrices and connect with other neighborhood stewards. One member expressed concern that scaling down the number of open houses in this round would not comply with the "approximately 6" language in the ordinance. This member also expressed a desire that tasks and goals that were not explicitly contained in the ordinance's description of these open houses not be introduced. Based on these issues and goals discussed by the NPAC Subcommittee and the Planning Commission, with input from the City, the subcommittee has made the following recommendation for the meeting agenda and structure.

OPEN HOUSE AGENDA:

1. Large Group Session I (45 min)
 - a. Overview and report back from 1st meeting (30 min)
 - i. SPC/NPAC co-hosts (Commission Chair and NPAC Co-Chairs) will give opening remarks
 - ii. What is a status report and what are the changes?
 - iii. Review major "themes" heard from the 1st Sector Open House
 - iv. Review how status reports fit into the large framework of neighborhood plan updates
 - b. Overview of additional city strategies (15 min)
 - i. New City Initiatives
 - ii. Other ways the city has tried to implement Neighborhood Strategies
2. Breakout Sessions (45 min)
 - a. Objective: to confirm, prioritize and fill in gaps associated with the "key themes"

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- b. NPAC member or SPC member present at each of the breakout table for questions and clarification
 - c. key “themes” listed from 1st Open House
 - d. Activity: Participants place colored dots to prioritize themes
 - e. New themes are added to the list if any gaps are identified
 - f. Final status report list to include prioritized themes
3. Large Group Session II (30 min)
- a. Groups report back to the larger group summarizing there prioritized themes
 - b. City concludes sessions with “Next Steps”
 - i. Final Status Reports
 - ii. Online information availability
 - iii. NPAC to recommend Neighborhood Plan Updates
4. A&A Matrices (60 min) (Optional)
- a. Stewardship groups who are interested can stay to participate
 - b. Groups to identify and update existing project status
 - c. Groups to rate percentage of completed projects and validity of uncompleted projects

MEETING STRUCTURE

1. 3 Open Houses
- a. (North & East), (South & West), Central
 - b. 2 hour meetings
 - c. Schedule 1 meeting night for 3 weeks in a row
 - d. Seattle Community College venues to accommodate large groups

ACTIONS/DECISIONS/DIRECTION NEEDED FROM NPAC

Adoption of 2nd Sector Open House MEETING AGENDA
Adoption of 2nd Sector Open House MEETING STRUCTURE